

IF Fiscal Sponsorship Annual Report

Please send us a short report about the fiscal sponsorship project's progress. We hope that this will be an informal 2-3 page narrative report plus a financial accounting.

Please send an email copy to: if.integrities@gmail.com, and send by regular mail a copy, signed by an authorized officer, director, or trustee of your organization to: IF, 160 Sunflower Lane Watsonville, CA 95076.

Your report package should include:

- Organization name and project title
- Your complete progress report (see guidelines below).
- News clippings or other relevant material

Please follow this outline and address each of these issues in your progress report.

I. Impact and Assessment

- Please restate the goal and objectives as stated in your original proposal and describe progress made.
- What was most effective? Response should include both qualitative and quantitative impacts where possible.
- Please identify specific groups and communities that benefitted from your program, including, if possible, the total number of people included in these groups or communities.
- Please identify the benefits provided to the program groups or communities.

II. Challenges

Please list any changes of project plans in light of changing issues or significant challenges, whether expected or unexpected, and how dealt with them.

III. Evaluation and Lessons Learned

- Description of your evaluation process; please indicate who was involved and when it happened.
- What have you learned? Please describe any lessons or insights from the past year that you intend to apply in the future.
- How did the funding you received during the year make a difference in your work?

IV. Funding and Finances

- Total funds received by your organization from IF during the reporting period.
- Itemize how these funds were spent.

V. Continuation of IF Partnership

- Please indicate if you want to continue the current program partnership with IF.
- Indicate if you want to discontinue the program partnership and indicate the reasons why.